

## **Blurb:**

Established and innovative edu-tech company

Largely work from home, flexible work amount and hours. \$55/hr super inclusive

We are looking for tutors to teach Humanities to students preparing for the GAMSAT exam

## **Main body:**

### **Our Mission:**

GradReady is an established edu-tech company that is the leader in its current space of GAMSAT Preparation, with operations in the 5 largest Australian states, and in a phase of product expansion.

We are passionate about providing quality teaching and hope for students to become collaborators in their education instead of passive information receptors, allowing them to be more engaged in learning.

Our mission is to make learning as effective and efficient as possible - this attitude permeates throughout our work - we have a collaborative and problem solving oriented culture.

We have regular team dinners, alumni networks and hope for GradReady to be a place for you to build lifelong relationships and to develop your skills.

### **Job Description:**

1. Teach classes of approx 15-20 students (teaching material provided).
2. Cover concepts relevant to the GAMSAT at a first year university level.
3. Develop teamwork skills and attention to detail by helping to develop/update GAMSAT related content.
4. Practice creative and analytical thinking through writing original GAMSAT style questions and course content. Illustrator help provided if needed.

### **You will be asked to tutor Humanities. Key topics include:**

- Written communication
- Cartoon

- Fiction
- Poetry
- Non-Fiction
- Charts & Diagrams

**Experience in one or more of following areas is preferred, but not required:**

- Previous teaching experience
- Track record of academic achievement
- Good GAMSAT results

**Remuneration:**

1. \$55/hour, super inclusive for teaching. You may also have a number of private students, at the request of our private students – you may organise these private teaching hours around your own timetable.

2. \$35/hour, super inclusive for all other tasks, which will primarily include course and content development. The hours for development are flexible – you are able to organise the hours around your current schedule.

3. \$38.50/h, super inclusive for essay marking for humanities tutors. Depending on your proficiency, you are expected to spend ~30 minutes/essay.

**Expected Time Commitment:**

- **During the semester:** ~5-10 (or more if desired) hours per week for Content Development work, dependent on your interest.
- **End of July to End of August:** must be available one or two days for most weekends; expect to work 3 to 7 hours per day.
- **January to February (December to February for Melbourne and Sydney):** must be available one or two days for most weekends (except Xmas to NYE period); expect to work 3 to 7 hours per day.

Content development work is done remotely (WFH) and your schedule is flexible - as long as the agreed work is complete on time

Teaching hours during the weekends stated above will largely be in person and schedule preset for you. However, any private tutoring work you do with students will be flexible according to your schedule and can be done remotely if preferred by both you and your student.

## **Application Procedure:**

Please submit your application through:

<https://gradready.com.au/jobs/available-positions>

Include the following documents in your application:

1. Cover Letter

- Address it to Human Resources and explain why you would be suitable for this role.

2. Current CV

3. GAMSAT results statement

If you wish to be considered for multiple subjects, re-submit your application for the appropriate subject. There is no need to alter your application when submitting it for other subjects.

Please save your documents in .pdf and name your attachments in the following format.

- E.g. 4.1 James Jones - Cover Letter

Note to include the title number of this application form in your attachments.