

Job Description

Our Mission

GradReady is a technology company that builds Adaptive Learning software to help students learn more efficiently and effectively.

Having experienced the drawbacks of a one-size-fits-all learning model, we discovered a need for tools that would help to create a tailored learning experience through adapting material according to student experiences and responses to tasks. We hope for students to become collaborators in their education instead of passive information receptors, allowing them to be more engaged in learning.

We were established in 2010 by medical students at the University of Melbourne, and now operate in VIC, NSW, WA, QLD, and SA.

Responsibilities:

Your immediate tasks will include

- User testing
- Sprint progress management, in liaison with Product Manager
- Understand development issues encountered by the development team and suggest alternatives, in liaison with Product Manager

You medium targets will be

- Able to liaise with rest of non-technical team to devise new features and solutions, from both a customer and internal administrative/operations PoV
- Work with devops team to manage back ups, user permissions, and regular maintenance and upgrade issues

In addition to your main responsibilities - as allowed by the flow of the development cycle - you are also expected to assist in general operations roles, which - in accordance to your strengths - may include

- General coordination + project management
- Organisational/administrative tasks
- Data analysis
- SEO related content generation

Skills and experience

As the ideal candidate you will have:

- At least 1 year experience as a software developer (freelance work not included) OR 1 year experience in a product role where you are working directly with developers
- Demonstrated ability to operate autonomously using initiative, sound reasoning, listening and decision making skills
- Strong time management skills and ability to deliver results working independently and remotely

Expected time commitment:

Full-time

The work is completed remotely and highly flexible in that you can organise most of the work around your schedule.

There are also regular in person team social activities.

Remuneration:

\$60,000 - \$80,000/year + super

Pay increase will be assessed on a 6 monthly basis

Application procedures:

Please submit your application through

http://gradready.com.au/job_application_forms/available_positions

Include the following documents in your application

1. Cover Letter

- a) Address it to Human Resources and explain why you would be suitable for this role.

2. Current CV

3. Please save your documents in .pdf and name your attachments in the following format. Note to include the title number of this application form in your attachments.

E.g. 2.3 James Jones - Cover Letter